

---

## Associate Degree

### 1. Academic Year

The Academic Year is divided into two semesters, each comprising 13 weeks of teaching and one week of revision, followed by an examination period. A Summer Term of 7 weeks may apply to some programmes. For details, please refer to <https://www.uowchk.edu.hk/academic-calendar-and-important-dates>.

### 2. Tuition Fees

The tuition fees of Associate Degree programmes are charged as a variable fee according to the number of credit units taken in each semester. For new students, the non-refundable Acceptance Fee paid at the time of admission is credited towards the tuition fees upon enrolment. The balance of the tuition fees required for the first semester of study will be collected after the close of the course add/drop period. From second semester onwards, students are normally required to pay a minimum tuition fee of two credit units before the start of semester. The balance of the tuition fees chargeable for the semester will be collected after the close of the course add/drop period.

### 3. Teaching Mode

The programme uses a combination of teaching strategies to enhance quality and independent learning. The teaching modes include lectures, tutorials, seminars, simulation exercises, and workshops. Courses will be assessed by a combination of coursework and examination.

### 4. Medium of Instruction

The normal medium of instruction and assessment is English, except for courses in Japanese, Korean, French, etc.

### 5. Credit Transfer

If you have completed equivalent courses at a recognized post-secondary institution, you may be eligible to apply for credit transfer for fulfilment of some programme requirements after admission to the College. You will be required to submit an application form and supporting documents in person at the College Office.

### 6. Student Services

The Student Counselling Services and Personal Development Centre provides effective personal development and counselling services, mental health awareness education, comprehensive career-related learning opportunities and support training to students. Students with Special Educational Needs (SEN) can seek help from the Centre. Services such as special examination arrangements will be provided upon requests. You may visit [https://www.uowchk.edu.hk/student\\_center](https://www.uowchk.edu.hk/student_center) for more information.

### 7. Financial Assistance

Students who have enrolled in this programme are eligible to apply for financial assistance from the Government's Working Family and Student Financial Assistance Agency (WFSFAA):

- Financial Assistance Scheme for Post-secondary Students (FASP), and/or
- Non-means Tested Loan Scheme for Post-secondary Students (NLSPS), or
- Continuing Education Fund (CEF) – applicable to designated courses only

For further details, you may wish to visit the homepage of WFSFAA <https://www.wfsfaa.gov.hk/sfo/> or call hotlines: 2152 9000 or 2150 6222 or 3142 2277 (for CEF).

### 8. Scholarships

In order to provide students with more encouragement, an array of scholarships and awards has been established to award students on the basis of their individual talents in both academic and non-academic areas. These awards are provided by the College, the Education Bureau and external donors/organizations. For details, you may wish to visit <https://www.uowchk.edu.hk/student>.

### 9. Student Experience Enrichment Activities

The College recognizes the importance of different forms of learning in forging students' personal growth and development. Students are sponsored to take part in Study Abroad Scheme and Overseas Study Tours, not only to deepen their understanding of the main areas of study, but also to enhance their language skills and open their eyes to different cultures. The College also sponsors local co-curricular activities, enriching students' learning

experience.

Students in receipt of government financial assistance can apply for EDB subsidy schemes. EDB subsidizes exchange activities that are related to disciplines of studies or language immersion programme, and are organized or endorsed by the College. Application criteria can be found at <https://www.uowchk.edu.hk/student>.

#### **10. Sports Facilities**

The College actively supports its students in sports for the benefit of enhancing students' campus life, promoting a healthy lifestyle, and providing a platform to build relationships and confidence. All Diploma, Associate Degree and Bachelor Degree students, regardless of the campus they attend classes at, are entitled to use the sports facilities at Spotlight Recreation Club (Whampoa Gardens). Fitness Center at Spotlight Recreation Club offers students a diverse range of group physical fitness classes such as Yoga, Boxing and Indoor Cycling led by professional instructors.

#### **11. Medical and Dental Services**

Students can enjoy the out-patient medical and dental panels of UOWCHK, with details as follows:

##### Medical

- UMP Medical Centre (Kowloon Bay, Jordan, Tsim Sha Tsui and Causeway Bay)
- Co-payment: HK\$13 per consultation
- General Consultation (Including 3 days of basic medication)
- 1 visit per day
- A maximum of 20 visits per year

##### Dental

- UMP Dental Centre (Central, Jordan) & Dr. Lee Pak Cheung Patrick & Associates
- Basic dental services
- Co-payment: HK\$98 per 20-minute session
- A maximum of 2 visits per year

#### **12. Orientation Programme**

An Orientation Programme will be organised to help new students adapt to the new learning environment. Details of the programme will be posted on the website [www.uowchk.edu.hk](http://www.uowchk.edu.hk).

#### **13. Cancellation of Programme**

The College reserves the right to cancel any programme, in which case all tuition fees paid by applicants will be refunded.